Agenda

LMLIP Employment Sub-Council  Date and Time: January 15, 2014  1:00 – 3:00 pm

Meeting Location: Kinsmen Arena, 20 Granville Street

Item Description

1. Welcome and Introductions
2. Approval of November 20, 2013 Minutes
3. Additions to Agenda
4. Reports and Actions from Previous Business
   a. LMLIP Central Council Update
   b. We are London TV Show - Martin
   c. Information sessions with Small Business Centre
   d. Content for Portal
5. New Business
6. Chairperson’s Closing Summary and Review of Action Items
7. Adjourn
8. Next Meeting: March 19, 1:00 – 3:00 p.m. (Kinsmen Recreation Centre)
**Minutes**

**LMLIP Employment Sub-council**

**Meeting Location:**
Room 2, Kinsmen Recreation Centre

**Date and Time:** January 15, 2014
1:00 – 3:00 pm

**Present:** Jennifer Hollis, Huda Hussein, Nathan Ross, Nancy McQuillan, Michelle Cialacu, Martin Withenshaw, Gord Fansher, Pauline Andrew, Gina Zhang

**Regrets:** Yvonne Lindsay, Peter Fragiskatos, Robert Collins, Guliz Akkaymak

**Guest:** Lisa Rusal

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<thead>
<tr>
<th>Item Description</th>
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<tbody>
<tr>
<td><strong>1. Chair’s Opening Remarks</strong></td>
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</table>
Nancy welcomed the group and new Project Assistant, Gina. Nancy noted that with the passing away of Anne Langille, she would be chairing the meeting. |
| **2. Adoption of Previous Minutes** | |  
Motion for the approval of November 20, 2013 minutes was moved by Gord, seconded by Michelle and approved. |
| **3. Additions to Agenda** | |  
Election of the Chair and Vice Chair |
| **4. Election of the Chair and Vice Chair** | |  
Nancy and Martin proposed themselves as candidates for Chair and Vice Chair respectively. Nancy noted she was committed to the Employment Sub-Council since joining and it relates to her work at the London Employment Help Centre. She would like to see the important work of LMLIP in employment to continue. Martin noted he had been a vocal and active member of the Sub-council and working group. Employment also fits well with the mandates of the Workforce Planning Board, which has newcomer representation and is committed to connecting the community. Candidates were requested to step out to give members the opportunity to discuss. After a brief discussion, Nancy and Martin were requested to return. On behalf of the group, Gord thanked the candidates for stepping up and volunteering their time as Chair and Vice Chair. He noted that the group decided to defer the voting to the March meeting due to lack of quorum and to allow members who were away to voice their opinion. Nancy will continue as acting chair until a decision is made by the Sub-council. Lisa enquired about joining the Sub-council and Huda replied that recruitment would be discussed at the next Central Council meeting, and Expressions of
Interest (EOI) would be sent out after that. The EOI will be shared with her in early February.

5. Reports and Actions from Previous Business
   a. LMLIP Central Council Update

   Huda noted that the recruitment process was discussed at last Central Council meeting, and would be further discussed at next meeting. The LMLIP Strategic Plan was endorsed and information about submitting to Citizenship & Immigration Canada (CIC) was noted. She also mentioned that highlights from Sub-council were heard. LMLIP participated at the P2P Conference that was held in Ottawa in November. Huda encouraged members to review all LMLIP minutes on the LMLIP website for more details.

   b. We Are London: Update

   Martin noted that Rogers TV show *We are London* had already been aired. Some challenges have been encountered as the show was previously scheduled to air one episode per month for six months and this has now changed to an episode a week over a six-week timeframe. He thanked Jennifer for putting together detailed content for the employment theme. Jennifer mentioned that she would no longer be able to participate in the working group. Martin thanked her for her contributions.

   The working group met and decided to meet with Rogers TV to review the show, its sustainability, and the idea of copyright. The group further decided to do an evaluation of the show and explore the feasibility of applying for funding through the Ontario Trillium Foundation to sustain it.

   c. Information Sessions with Small Business Centre

   Lisa and Nancy will coordinate information sessions on self-employment with the Small Business Centre in February and May 2014. Information about these sessions will be circulated through the LMLIP contact list.

   d. Content for Portal

   It was noted that there are some technical challenges with the updated Immigration Portal. The plan is to share success stories on the Portal and also to continue the work on the road map to employment.

6. New Business

   • Nathan shared information about City Council’s approval of decentralized Ontario Works sites. The first decentralized Ontario Work Offices opened at Northland Mall at Huron Street and Highbury Avenue. The decentralization strategy will eventually establish an Ontario Works location in each of the four quadrants of the city, as well as a downtown location.

   • Martin noted that the Workforce Planning Board Annual Labour Market Plan would be released in October instead of March, and it will be a three-year plan. The EmployerOne Survey has been rolled out to north and western regions. LMLIP members are welcome to share the link with their employer networks.
7. **Chairperson’s Closing Summary and Review of Action Items**

Nancy thanked members for their contribution.

8. **Adjourn**

Meeting adjourned at 3:00 pm.

9. **Next Meeting Location and Date:**

March 19, 2014 1:00 – 3:00 pm
Councilors Lounge at the Middlesex County Building (399 Ridout St N)

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Funded by:

Citizenship and Immigration Canada
Citoyenneté et Immigration Canada

Co-led by:

United Way
London & Middlesex
Change starts here.
Agenda

LMLIP Employment Sub-Council

Date and Time: March 19, 2014
1:00 – 3:00 pm

Meeting Location:
Councilors Lounge, Middlesex County Building (399 Ridout St N)

Item Description

1. Welcome and Introductions
2. Approval of January 15, 2014 Minutes
3. Additions to Agenda
4. Reports and Actions from Previous Business
   a. LMLIP Central Council Update - Nancy
   b. We are London TV Show - Martin
   c. Information sessions with Small Business Centre – Nancy
   d. www.worktrends.ca - Martin
5. 2013-2016 Strategic Plan – Implementation Plan (review/select action items) Plan pp16-18
6. Voting Process
7. New Business
8. Chairperson’s Closing Summary and Review of Action Items
9. Adjourn
10. Next Meeting: April 16, 2014 1:00 – 3:00 p.m. Kinsmen 4
Minutes

LMLIP Employment Sub-council

Date and Time: March 19, 2014
1:00 – 3:00 pm

Present: Jennifer Hollis, Huda Hussein, Nancy McQuillan, Michelle Cialacu, Martin Withenshaw, Gord Fansher, Pauline Andrew, Gina Zhang, Lisa Rusal, Wilma De Rond, Yvonne Lindsay, Guliz Akkaymak, Robert Collins

Absent: Peter Fragiskatos

Guest: Kiran Maniar

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<thead>
<tr>
<th>Item Description</th>
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<tbody>
<tr>
<td>1. Chair's Opening Remarks</td>
<td>Nancy welcomed the group and guest speaker Kiran Maniar, Projector Coordinator from worktrends.ca. New members, Wilma de Rond and Lisa Rusal, joined the Sub council.</td>
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<tr>
<td>2. Adoption of Previous Minutes</td>
<td>Motion for the approval of January 15, 2014 minutes was moved by Jennifer, seconded by Martin and approved.</td>
</tr>
<tr>
<td>3. Additions to Agenda</td>
<td>Flipping agenda item 4 (d) and 4 (a), and 6 and 5</td>
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| 4. Reports and Actions from Previous Business | a. www.worktrends.ca – Kiran Maniar
Kiran walked the group through the new website and its unique features and welcomed them to provide the most current information and resources to keep it updated. |
| | b. LMLIP Central Council Update – Nancy
Nancy noted Mia Loebach-Readings, guest speaker at the Central Council made a presentation about the proposed changes to the Citizenship Act, and encouraged the group to look more information on line at: [http://www.cic.gc.ca/english/department/media/backgrounders/2014/2014-02-06e.asp](http://www.cic.gc.ca/english/department/media/backgrounders/2014/2014-02-06e.asp). The recruitment process for Sub council members was approved at the Central Council meeting, giving more ownership to Sub-councils while ensuring that staff and other key stakeholders are kept adequately informed. |
London & Middlesex Local Immigration Partnership

**c. We are London TV Show – Martin**

Martin noted the taping of six episodes featuring six Sub-councils has been completed, and the show is being aired. The work group is in the process of evaluation and will review next steps following evaluation. The second season of the show was approved by Central Council. The initial plan of the work group is to apply for funding from Ontario Trillium Foundation further details will be worked out.

**d. Information sessions with Small Business Centre – Nancy**

Nancy thanked WIL for organizing the Small Business Information Session on February 20. London Employment Help Centre will hold the second session on May 15, and will consider previous evaluations when planning the session.

**e. Election of the Chair and Vice Chair**

Both Wilma and Nancy put their names forward as candidates for Chair and shared their experience with the group. As the result of the anonymous voting by the group, Wilma was elected as the Chair. Both Martin and Wilma nominated Nancy as the Vice chair candidate. Motion for nominating Nancy as the Vice Chair was approved by the group.

**5. 2013-2016 Strategic Plan-Implementation Plan (review/select action items)**

Wilma led the group going through the implementation plan. Action items identified are:

- Collaborate with the Small Business Centre and the Employment Sector Council London Middlesex to deliver two information sessions for self-employment during the next three years:
  - Nancy and Lisa will form a work group to conduct evaluations after the two sessions.
  - Upon evaluation, the work group will decide whether to invite newcomer entrepreneur representatives to do presentations/panel discussion about self-employment, which is identified as a priority at provincial and local levels.
  - Martin shared [http://reapontario.ca/](http://reapontario.ca/), a new initiative promoting rural entrepreneurship, which the group could follow up, and Winning Strategies for Immigrant Entrepreneurship (WISE5), a research project focusing on 5 communities in southwestern Ontario for immigrant entrepreneurs ([http://www.workforcedevelopment.ca/wise5](http://www.workforcedevelopment.ca/wise5)).

- Employer connections: the group discussed the Prosperity Plan, which focuses on international students. Huda shared that CIC issued a new policy on LIP activities, which excludes activities related to hosting international student fairs. Huda and Wilma will further discuss the issue in line with the new CIC policy and will bring back to the group.
- Continue dialogue with the Education Sub-council regarding the match between programs offered to job seekers and the current labour market
  - Wilma will meet with the Chair of Education Sub-council and report back to the group
  - Martin could liaise with worktrends.ca to make a presentation to the Education Sub-council regarding labour market trends
6. **New Business**

Guliz informed the group of a free workshop: Mobility & Immobility: Interdisciplinary Perspectives on Migration and Settlement organized by the collaborative graduate program in Migration and Ethnic Relations and graduate program in Immigration and Settlement Studies of Western University on April 3, 2014 from 10:00 am to 6:00 pm.

7. **Chairperson’s Closing Summary and Review of Action Items**

Wilma thanked members for their contributions.

8. **Adjourn**

Meeting adjourned at 3:00 pm.

9. **Next Meeting Location and Date:**

April 16, 2014 1:00 – 3:00 pm
Councilors Lounge at the Middlesex County Building (399 Ridout St N)

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**Funded by:**

- Citizenship and Immigration Canada

**Co-led by:**

- United Way London & Middlesex
- London CANADA
Agenda

LMLIP Employment Sub-Council  Date and Time: April 16, 2014  1:00 – 3:00 pm

Meeting Location:  Councilors Lounge, Middlesex County Building (399 Ridout St N)

Item Description

1. Welcome and Introductions
2. Approval of March 19, 2014 Minutes
3. Additions to Agenda
4. Reports and Actions from Previous Business
   a. LMLIP Central Council Update - Wilma
   b. We are London TV Show - Martin
   c. Information sessions with Small Business Centre / Evaluation– Lisa
   d. www.worktrends.ca – Input / Contact Info
5. 2013-2016 Strategic Plan – Implementation Plan (review/select action items) Plan pp16-18
   • Employment / Education Joint Committee – Wilma
6. New Business
7. Chairperson’s Closing Summary and Review of Action Items
8. Adjourn
9. Next Meeting: June 18, 2014 1:00 – 3:00 - Councilors Lounge at the Middlesex County Building (399 Ridout St N)
Minutes

**LMLIP Employment Sub-council**

**Meeting Location:**
Councilors Lounge, Middlesex County Building (399 Ridout St N)

**Date and Time:** April 16, 2014
1:00 – 3:00 pm

**Present:** Jennifer Hollis, Huda Hussein, Pauline Andrew, Gina Zhang, Lisa Rusal, Wilma De Rond, Yvonne Lindsay, Nathan Ross

**Regrets:** Nancy McQuillan, Robert Collins, Peter Fragiskatos, Michelle Cialacu, Martin Withenshaw, Guliz Akkaymak, Gord Fansher

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<td>1. Chair’s Opening Remarks</td>
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<tr>
<td>Wilma welcomed the group.</td>
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<tr>
<td>2. Adoption of Previous Minutes</td>
<td>Deferred to next meeting due to lack of quorum.</td>
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<tr>
<td>3. Additions to Agenda</td>
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<tr>
<td>▪ Flipping agenda item 4 (d) and 4 (a), and 6 and 5</td>
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<tr>
<td>▪ Add agenda item: Business arising from the minutes</td>
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<tr>
<td>Lisa reported that she sits on the City of London’s Immigration Portal Steering Committee. Currently, the portal is in the process of producing videos of successful stories of newcomers, and she helped review material collected. Recognizing the new immigration policy focusing on the labour market in Canada that will be in place soon, she recommended that the portal could include pre-arrival information on the employment sector.</td>
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<tr>
<td>4. Reports and Actions from Previous Business</td>
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<tr>
<td>a. LMLIP Central Council Update – Wilma</td>
<td>Wilma shared a written update.</td>
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<td>b. We are London TV Show – Martin</td>
<td>Huda reported the work group would meet on April 25 to discuss next steps.</td>
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<tr>
<td>c. Information sessions with Small Business Centre/Evaluation – Lisa</td>
<td>Lisa reported the same evaluation form will be used for the second session for consistency to help identify gaps and future improvement. The results will be collated after the second information session which is on May 15.</td>
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The group agreed to share contact info with www.worktrends.ca, and Wilma encouraged the Sub-council to provide feedback and share widely with frontline staff.

5. **2013-2016 Strategic Plan-Implementation Plan (review/select action items)**

*Communication and Access to Information:*

- Held one session on February 20. The second session is scheduled on May 15
- Content regarding employment has been prepared. Nathan will find out the timeline for upgrading the City’s portal and share it with the group in June

*Supports and Services for immigrants:*

- Members continue to provide feedback and program updates to www.worktrends.ca
- Job Development Network (JDN) and the London Middlesex Immigrant Employment Council (LMIEC): Gord is the chair of the JDN. The two separate networks need to develop a common message to be shared with the community. Jenifer will contact Gord to collate information regarding the differences and commonalities of the two networks.
- The Chairs of the Education and Employment Sub-council met and discussed ways of working together. A joint committee for the two Sub-councils will be reinstated. Possible candidates from the Employment Sub-council could be the London Economic Development Corporation (LEDC) and LMIEC. Plan to do a presentation in the fall to the Education Council on labour market trends and seeking credentials in Canada.
- Rogers TV show: suggest focusing on bridging programs and feature Access Centre for Regulated Employment in the second season.

*Advocacy/Systemic Change:*

- Consider sharing LMIEC mentorship stories through panel discussions at LMLIP event if the Central Council decides to do a community forum
- Consider hosting a joint event focused on mentorship with the City of London and Middlesex County after the municipal election
- Provincial nominee program: LMIEC considers to promote it to employers to attract newcomers when more information is available
- Reach out to city hubs (Family Centres) about available employment services/resources and how to access them

6. **New Business**

None

7. **Chairperson’s Closing Summary and Review of Action Items**

Wilma and Huda will preview the priorities, set up short and long term goals and bring it back at the next meeting.
8. **Adjourn**

Meeting adjourned at 3:00 pm.

9. **Next Meeting Location and Date:**

June 18, 2014 1:00 – 3:00 pm
Councilors Lounge at the Middlesex County Building (399 Ridout St N)

**Funded by:**

Citizenship and Immigration Canada  
Citoyenneté et Immigration Canada

**Co-led by:**

United Way  
London & Middlesex Change starts here.
Agenda

LMLIP Employment Sub-Council

Date and Time: June 18, 2014
1:00 – 3:00 pm

Meeting Location:
Councilors Lounge, Middlesex County Building
(399 Ridout St N)

Item Description

1. Welcome and Introductions
2. Additions to Agenda
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   a. LMLIP Central Council Update - Wilma
   b. We are London TV Show - Martin
   c. Information sessions with Small Business Centre / Evaluation – Nancy
   d. www.worktrends.ca – Wilma
   e. Update on the portal – Nathan
4. 2013-2016 Strategic Plan – Implementation Plan (review/select action items) Plan pp16-18
   • Employment / Education Joint Committee – Wilma
   • Joint Mentorship Event with the City, Middlesex County and LMIEC – Discussion
     (options for dates in the fall)
   • Sharing LMIEC stories through panel discussion at a LMLIP community forum – Discussion
   • We Are London – Watching a segment on employment
5. New Business
6. Chairperson’s Closing Summary and Review of Action Items
7. Adjourn
8. Next Meeting: September 17, 2014 1:00 – 3:00 - Councilors Lounge at the Middlesex County Building (399 Ridout St N)
Minutes

**LMLIP Employment Sub-council**

**Meeting Location:**
Councilors Lounge at the Middlesex County Building (399 Ridout St N)

**Date and Time:** June 18, 2014
1:00 – 3:00 pm

**Present:** Wilma De Rond, Jennifer Hollis, Huda Hussein, Pauline Andrew, Gina Zhang, Yvonne Lindsay, Nathan Ross, Nancy McQuillan, Robert Collins, Michelle Cialacu, Martin Withenshaw, Gord Fansher

**Absent:** Guliz Akkaymak

**Guest:** Mahnaz Beiraghdar, Cross Cultural Learner Centre

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<td>Wilma welcomed the group.</td>
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<td>2. Adoption of Previous Minutes</td>
<td>Motion to approve April 16, 2014 minutes was moved by Nathan, seconded by Gord and approved.</td>
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<td>None</td>
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   a. LMLIP Central Council Update – Wilma

Wilma shared a written update.

   b. We are London TV Show – Martin

- A survey was developed to measure the impact of the first season of the show
- The second season may have two segments, covering the content of newcomer entrepreneurship, Sub-council thematic issues and cultural elements. Sub-councils are asked to provide content. Oxford County and Elgin-St. Thomas LIPs are interested in joining LMLIP in the second season. The show will include six episodes in London and six in Oxford County. Pauline asked if Middlesex County could be connected to the show. Martin noted that Rogers TV is interested in featuring a segment on Middlesex County.
- Elgin Middlesex Oxford Workforce Planning and Development Board is leading the application to Ontario Trillium Foundation for administrative staff/overhead support. The proposal will be submitted by July 2. |
The Work Group will organize an Open House event at Cross Cultural Learner Centre for community partners to review a sampler of the Show and provide their feedback. The event will be held on August 6 (5-7 p.m.) and 50-60 individuals will be invited.

c. Information sessions with Small Business Centre/Evaluation – Nancy
- Nancy noted there was no update as Lisa and Nancy were not able to meet due to Lisa’s change of job. The second information session on May 15 went well, with a good turnout. Nancy noted that the London Employment Help Centre intends to hold another session in September.
- Wilma asked if the draft evaluation could be completed by the next meeting, so it could be added to the agenda. Wilma also suggested that another session could be planned after the evaluation of the first two sessions is completed in order to use the feedback to plan the next session.

d. www.worktrends.ca – Wilma
- Wilma reminded the Sub-council to continue providing feedback to the website.

e. Update on the immigration portal - Nathan
- Nathan noted the upgrading process of the immigration portal will be completed by the end of June. The Working Section has been revised.
- Wilma noted that the success stories have been posted on the Portal; Skills International will be part of the content and provide live feed for jobs currently available.

5. 2013-2016 Strategic Plan-Implementation Plan (review/select action items)

a. Employment/Education Joint Committee – Wilma
- The Joint Committee will meet in fall 2014.
- www.worktrends.ca presentation was delivered to the Education Sub-council on June 11.

b. Joint Mentorship Event with the City, Middlesex County and London Middlesex Immigrant Employment Council (LMIEC)
- The event will be held in the first week of October, possibly on October 1.
- Building on previous experience, Sub-council members discussed the framework of the event this year, which will focus on mentorship. The event may be tailored for engineers and employment in the health sector, or for priorities identified in Middlesex County’s Strategic Plan.
- The event may be held at the Middlesex Court House.
- Consider having both a formal presentation and structured networking opportunity at the event.

c. Sharing LMIEC stories through panel discussions at a LMLIP community forum
- The group discussed opportunities for addressing a theme from this Sub-council at a Community Event. Huda noted that five community events
were held in the past four years with the focus of updating, informing, education, obtaining community feedback and celebrating successes.

- The group provided a few suggestions for a community event that will be shared with Central Council:
  - Transitioning for success, featuring challenges and supports
  - Newcomer entrepreneurship
  - Newcomer experience of Job Development Network and Job Match Network
  - Second career training
  - Access Centre and success stories
  - Immigrant attraction and retention in London
  - CIC policy change
- LMLIP will check with other LIPs in the region about themes related to employment.

6. **New Business**

   None

7. **Chairperson's Closing Summary and Review of Action Items**

   Wilma thanked everyone their contributions and wished them a good summer.

8. **Adjourn**

   Meeting adjourned at 2:30 pm

9. **Next Meeting Location and Date:**

   September 17, 2014 1:00 – 3:00 pm
   Councilors Lounge at the Middlesex County Building (399 Ridout St N)
Agenda

LMLIP Employment Sub-Council  Date and Time: September 17, 2014
                                      1:00 – 3:00 pm

Meeting Location:
Councilors Lounge, Middlesex County Building (399 Ridout St N)

Item Description

1. Welcome and Introductions
2. Approval of June 18, 2014 Minutes
3. Additions to Agenda
4. Reports and Actions from Previous Business
   a. LMLIP Central Council Update - Wilma
   b. We are London TV Show - Martin
   c. Information sessions with Small Business Centre / Draft Evaluation (Discussion) – Nancy
   d. Update on the portal – Nathan
5. 2013-2016 Strategic Plan – Implementation Plan (review/select action items) Plan pp16-18
   • Employment / Education Joint Committee – Wilma
   • Joint Mentorship Event with the City, Middlesex County and LMIEC – Update/Sharing Invite - Jennifer
   • Decision on topics for LMLIP Event (tentatively scheduled for January 26 2015): the following topics were recommended on June 18:

       1. Transitioning for success, featuring challenges and supports
       2. Newcomer entrepreneurship
       3. Newcomer experience of Job Development Network and Job Match Network
       4. Second career training
       5. Access Centre and success stories
       6. Immigrant attraction and retention in London
       7. CIC policy change

6. Information Sharing: Presentation on the Job Match Network
7. New Business
8. Chairperson’s Closing Summary and Review of Action Items
9. Adjourn
10. Next Meeting: November 19, 2014 1:00 – 3:00 - Councilors Lounge at the Middlesex County Building (399 Ridout St N)
# London & Middlesex Local Immigration Partnership

## Minutes

**LMLIP Employment Sub-council**

**Meeting Location:**
Councilors Lounge, Middlesex County Building (399 Ridout St N)

**Date and Time:** September 17, 2014
1:00 – 3:00 pm

**Present:** Wilma de Rond, Jennifer Hollis, Pauline Andrew, Yvonne Lindsay, Nancy McQuillan, Robert Collins, Michelle Cialacu, Martin Withenshaw, Gord Fansher, Huda Hussein

**Regrets:** Nathan Ross

**Guest:** Christelle Desforges

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<td>Wilma welcomed the group and guest, Christelle, from the Francophone Immigration Network</td>
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<td><strong>2. Adoption of Previous Minutes</strong></td>
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<tr>
<td>Motion to approve June 18, 2014 minutes with a correction on page 3 was moved by Gord, seconded by Martin and approved.</td>
<td></td>
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<tr>
<td><strong>3. Additions to Agenda</strong></td>
<td></td>
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<tr>
<td>None.</td>
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<td><strong>4. Reports and Actions from Previous Business</strong></td>
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<td><strong>a. LMLIP Central Council Update – Wilma</strong></td>
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<tr>
<td>Wilma provided a written update.</td>
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<td><strong>b. We are London TV Show – Martin</strong></td>
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<tr>
<td>• The community reviewed a sampler of the <em>We Are London</em> show on August 6. Almost 50 service providers attended. Feedback was collected; a number of suggestions were provided.</td>
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<td>• Group will be meeting in the fall to review evaluations/suggestions from the August 6 event and discuss plans for season two.</td>
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<td>• Group has been invited by the Grand Erie Local Immigration Partnership to present on the show on October 20, 2014. Dev and Martin will be presenting on behalf of the Group.</td>
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<td>• Martin requested that the link about the show on Rogers TV be promoted through social media by members and their network.</td>
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<td><strong>c. Information sessions with Small Business Centre/Evaluation – Nancy</strong></td>
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Martin will send link to project staff to share with LMLIP members
Nancy shared the evaluation collected by Lisa Rusal and herself on the two sessions and noted that it was positive. In response to Wilma’s question if immigrants have identified topics of interest, it was noted that no suggestions were provided. Results indicate that there is interest in entrepreneurship among immigrants.

After some discussion, about the poor attendance at the second session held by the London Employment Help Centre (LEHC), there was agreement that another session will be hosted by LEHC in collaboration with other employment agencies. A joint session will help in increasing the number of participants. Clients will need to be referred to the session by agencies.

Session will be hosted at a neutral venue such as the library.

Employment counsellors who refer their clients to the session will be requested to attend.

It was agreed that two sessions will be scheduled by December 2015.

LEHC will create flyers and collect evaluations using the template.

College Boreal and ACFO de London-Sarnia will be amongst the employment agencies supporting these sessions.

d. Update on the Portal – No update was provided

5. 2013-2016 Strategic Plan-Implementation Plan (review/select action items)

Employment/Education Joint Committee – Wilma

- Members have been identified from both the Education and Employment Sub-councils to form the work group.
- Worktrends presented to the Sub-council and the Access Centre will present in January 2015 on credentials’ assessment.
- The idea of the Joint Committee originated from the Employment Sub-council related to informing the education sector on employment trends and courses needed to be designed to meet the trends.
- In response to a question with regard to membership on the Education Sub-council, Huda noted that there are three members from Fanshawe College sitting on the Education Sub-council.
- Jennifer further noted that one of the objectives of this Joint Committee was also to engage higher institutions in their planning of bridging programs in other fields and not only the current programs, based on the jobs in demands. School boards may be included in the Joint Committee.
- Gord noted that he sits on the restaurant industry table and this could be a topic for the Joint Committee to target in terms of designing courses.
- Robert noted that we need to see what is existing and what we need in terms of matching the labour market with specific language training.
- Wilma will call the first Joint Committee meeting to discuss these ideas and other suggestions and asked for volunteers from this Sub-council.

Joint Mentorship Event with the City, Middlesex County and London Middlesex Immigrant Employment Council (LMIEC)

- Jennifer has been working with Cindy Howard and Pauline to prepare for the event which will be held on October 1 at Middlesex County.

Huda to contact the Small Business Centre and based on their availability, contact the London Public Library for a space.

Michelle, volunteered along with Wilma, to be on the Joint Committee Work Group representing the Employment Sub-council.
The format of the event was shared. All mentors and county staff and internationally trained professionals will network. The Warden will be invited. Success stories will be shared by both mentors and mentees, followed by a wrap up.

- LMLIP and LMIEC will have display booths that may be populated with information by agencies sitting on the Employment Sub-council.
- As a follow up, an information session will be organized by the LMIEC for those who attended from businesses and the County to involve them in the mentorship program.
- Immigrants who have gone through the employment process and are job ready will be invited.
- Cindy and Pauline will prepare the agenda for the event
- Jennifer also noted that she did a presentation on the LMIEC/Job Match Network to Middlesex County Council on September 9 along with LMLIP.

Decision on topics for an LMLIP event:
Wilma noted that a few topics were suggested at the June meeting; informed group that the Central Council is exploring the opportunity of holding a half-day event to educate LMLIP members on immigration issues; 2-3 topics will be brought to Council’s attention that may be included in the proposed event on January 26, 2015 or a community meeting later in the year
After some discussion, the group agreed on the following three topics:
1. Presentation on CIC policy, focus on the Express Entry Program and latest demographics in London and Middlesex
2. Labour Market Work Trends and Demographic census for London and Middlesex – what has changed?
3. Demographics and CIC changes - where we are and how would these changes impact future demographics and the challenge this may create for each Sub-council (suggestion that Naomi Albion be invited to present)

It was also suggested that an event could include showcasing the work of the Sub-councils and their specific and common goals to achieve a welcoming community.

6. Information Sharing
- Presentation by Jennifer on the Job Match Network.
- Robert commented with the huge success of both the Job Developer Network and the Job Match Network, it is important to have strategic links between the nonprofit and for profit sectors. The private sector has the means to pay to obtain the skills needed.

7. New Business/Other
Robert shared information on November 9 event for international students at Budweiser Gardens

8. Chairperson’s Closing Summary and Review of Action Items
Wilma asked for a presenter for the next meeting in November. She reviewed the action items and thanked the group.

9. Adjourn
Meeting adjourned at 3:00 pm

10. Next Meeting Location and Date:
November 19, 2014 1:00 – 3:00 pm
Councilors Lounge at the Middlesex County Building (399 Ridout St N)

Funded by:

Citizenship and Immigration Canada
Citoyenneté et Immigration Canada
Agenda

LMLIP Employment Sub-Council  Date and Time: November 19, 2014
                                        1:00 – 3:00 pm

Meeting Location:
Councilors Lounge, Middlesex County
Building (399 Ridout St N)

Item Description

1. Welcome and Introductions
2. Approval of September 17, 2014 Minutes
3. Additions to Agenda
4. Reports and Actions from Previous Business
   a. LMLIP Central Council Update - Wilma
   b. We are London TV Show - Martin
   c. Information sessions with Small Business Centre - Huda
   d. Update on the portal – Nathan
5. 2013-2016 Strategic Plan – Implementation Plan (Plan pp16-18)
   • Employment / Education Joint Committee – Purpose of Education and Employment
     Joint Working Group – Expectations - Wilma
   • Joint Mentorship Event with the City, Middlesex County and LMIEC – Update - Jennifer
   • Decision on topics for LMLIP Event Update on January 26 Event (Hold the date)
6. Information Sharing: Presentation on the Local Labour Market Plan (LLMP) – Elgin Middlesex
   Oxford Workforce Planning and Development Board – Martin
7. New Business
8. Chairperson’s Closing Summary and Review of Action Items
9. Adjourn
10. Next Meeting: January 21, 2015  1:00 – 3:00 – Venue – Kinsmen Recreation Centre, Room 4
**Minutes**

**LMLIP Employment Sub-council**

**Meeting Location:** Councilors Lounge, Middlesex County Building (399 Ridout St N)

**Date and Time:** November 19, 2014
1:00 – 3:00 pm

**Present:** Wilma de Rond, Jennifer Hollis, Pauline Andrew, Michelle Cialacu, Martin Withenshaw, Gord Fansher, Nathan Ross, Jennifer Hollis, Mahnaz Beiraghdar, Huda Husseini, Huda Ghadban

**Regrets:** Yvonne Lindsay, Robert Collins, Nancy McQuillan

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Information, Update, Action, Lead and Due Date</th>
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<tbody>
<tr>
<td>1. Chair’s Opening Remarks</td>
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<tr>
<td>Wilma welcomed the group and the new Project Assistant, Huda Ghadban.</td>
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<td>2. Adoption of Previous Minutes</td>
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<td>Motion to approve September 17, 2014 minutes was moved by Jennifer Hollis,</td>
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<td>seconded by Pauline Andrew and approved.</td>
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<td>3. Additions to Agenda</td>
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<tr>
<td>None.</td>
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<td>4. Reports and Actions from Previous Business</td>
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<tr>
<td>a. LMLIP Central Council Update – Wilma</td>
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<tr>
<td>Wilma provided a written update.</td>
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<td>b. We are London TV Show – Martin</td>
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<td>- Martin noted that Ontario Trillium Foundation approved the funding to</td>
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<td>continue the We Are London show in partnership with the St. Thomas Elgin and</td>
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<td>Oxford County Local Immigration Partnership along with Middlesex County</td>
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<td>- The contract has been signed and a staff will be hired for two years.</td>
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<td>- The project will be launched on January 16, 2014</td>
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<td>c. Information sessions with Small Business Centre/Evaluation – Huda G</td>
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<td>- LMLIP had partnered with WIL and the London Employment Help Centre last year</td>
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<td>to host two sessions on self-employment. Two new sessions on</td>
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self-employment for 2015 are being planned for delivery by the Small Business Centre.

- Nancy McQuillan suggested February 11 or 19 and May 13 or 21 for the two upcoming sessions. Suggested topic: “Starting Your Own Business: What does it take?” Nancy also recommended having a three hour session, either from 9:00 a.m. - 12:00 p.m or from 1:00 – 4:00 p.m.

Target audience: 15-20 newcomers with good English-language skills, and some familiarity with self-employment. Location will be determined

d. Update on the Portal – Nathan

Wilma noted that WIL has been involved in job market feed to the Portal; Nathan noted that there are some glitches with the new system and he would have an update for the group in January, Martin suggested adding a link to the We are London TV show on the Portal.

5. 2013-2016 Strategic Plan – Implementation Plan (Plan pp16-18)

Employment / Education Joint Committee – Purpose of the Committee – Expectations - Wilma

The Joint Committee met on October 15, 2014 and is expanding the membership to include representation from Fanshawe College.

Wilma opened the discussion for feedback on the purpose, audience and the expected outcome. After brainstorming, the group came up with the following:

- Include Access Centre in the membership.
- Collaborate with institutions to discuss and share what the labour market demands are
- Provide specific language training for specific occupations e.g focused training for groups with no English-language to work in factories or service industries
- Schedule a meeting with all Employment and Education Sub-council members at least once a year. The Joint committee is to be put on the agenda.

Martin noted Employment Ontario has access to labour market data.

With regard to goals, the group suggested the following:
- Identify gaps in programming. If gaps exist, what are they?
- Create a mechanism whereby employment feeds education on programs that meet market needs
- Open a dialogue on needs

Joint Mentorship Event with the City, Middlesex County and London Middlesex Immigrant Employment Council (LMIEC) - Jennifer

Jennifer noted that it was a successful event with over 100 attendees with half being newcomers. Positive feedback was provided; some of the feedback will be taken into consideration for future events.
**Decision on topics for LMLIP Event Update on January 26 Event (Hold the date)- Huda**

LMLIP will hold a community Jan 26 Community event 2:00-6:00 p.m. The intent of the event is to raise awareness on new CIC Policies, and the demographics in London; to be educated on basic immigration issues and to learn from the last 2014 National and to celebrate the work done by members by showcasing the tools and products developed through LMLIP over the last five years. The audience will be LMLIP members and those who participated in any work groups as well as some neighbouring Local Immigration Partnerships (LIPs). Members were encouraged to save the date and attend the event. Details about location and the program will be shared.


- Martin reported on ‘Working Together to Build Tomorrow’s Workforce’ action plan of workforce issue priorities for the Elgin, Middlesex, Oxford region. The intent of the plan is ‘to create a living document…(to) monitor local labour market conditions and trends on an ongoing basis, in addition to reviewing local economic development resources, labour market reports, bulletins and media articles relevant to the labour market.’

Copies of the report were distributed.

Martin is exploring ways to involve this Sub-council in the plan.

After a quick review of the Plan, it was noted that
- Immigrants are not mentioned in the Plan.
- Group will review the Plan and discuss opportunities of partnering with the Elgin Middlesex Oxford Workforce Planning and Development Board on certain action items.

**7. Chairperson’s Closing Summary and Review of Action Items**

Wilma thanked everyone for their participation, and noted the following action items:

- Staff will send the NIC email contact and the OCASI Summit summary to those who are interested; and EOI forms for members-at-large.
- January 26 event location to be determined/members are encouraged to attend
- February/May dates to be given to Pauline for the self-employment sessions
- Dates for next year’s Sub-council meetings to be shared with Pauline and Pauline will check availability of meeting space in the County
- Wilma to provide a report back to the Joint Committee
- Martin to attend the Joint Committee meeting to present next week

**8. Adjourn**

Meeting adjourned at 2:35 p.m.
9. Next Meeting Location and Date:
January 21, 2015, 1:00 – 3:00 p.m.
Councilors Lounge at the Middlesex County Building (399 Ridout St N)